

Show Us What You are Made Of.

We're pleased that you're applying to Massachusetts College of Art and Design. This application brochure will serve as your roadmap through the application process. At times, we may refer you to the website for certain details or time-sensitive information. As you begin your application journey, please remember you can stop to ask for directions at any time; we'll be happy to assist (617) 879-7222.

DESIGN CERTIFICATE PROGRAMS

MassArt's design certificates are for working adults seeking rigorous programs which combine theory and practice. Students who seek expertise in a particular area but do not want to pursue a full degree may choose to enroll in one of four certificate programs. Certificate courses are taught by MassArt faculty and provide

students with the solid professional skills required to enter the workforce as a practicing designer.

HOW TO APPLY FOR THE DESIGN CERTIFICATE PROGRAMS

Massachusetts College of Art and Design welcomes applications for admission from individuals who have a minimum of a high school diploma or equivalent and are committed to higher education in the visual and media arts. Applicants are evaluated according to standards that assess academic abilities and artistic talent, along with motivation, desire, and potential to succeed at MassArt.

For faster processing, please consider applying online at: applyweb.com/apply/massart/menu.html

Important Dates

November 1, 2010

Admission, Spring 2011

For Spring 2011 admission, applications and supporting materials must be submitted by November 1, 2010.

March 1, 2011

Financial Aid

The priority deadline to apply for Financial Aid is March 1, 2011. In order to be eligible for financial aid consideration, students must be enrolled in an undergraduate degree-seeking program or certificate program and must be taking at least six credits per semester.

April 1, 2011

Admission, Fall 2011

For Fall 2011 admission, applications and supporting materials must be submitted by April 1, 2011.

Design Certificate Program Application Requirements

Everything in **bold** can be submitted online at applyweb.com/apply/massart/menu.html.

FASHION DESIGN	FURNITURE DESIGN	GRAPHIC DESIGN	INDUSTRIAL DESIGN
Application	Application	Application	Application
Application Fee of \$35	Application Fee of \$35	Application Fee of \$35	Application Fee of \$35
Collage with description list See page 3 for details.	Statement of Purpose Recommended	Portfolio with description list	Portfolio with description list
Statement of Purpose	1-2 Letters of Recommendation Recommended	Statement of Purpose	Statement of Purpose
1-2 Letters of Recommendation Recommended	Résumé Official High School Transcript*	1-2 Letters of Recommendation Recommended	1-2 Letters of Recommendation Recommended
Résumé Official High School Transcript*	Official College Transcripts, if applicable	Résumé Official High School Transcript*	Résumé Official College Transcript
Official College Transcripts, if applicable	Prerequisites to Apply	Prerequisites to Apply	Official High School Transcript* Prerequisites to Apply

*If you currently hold a baccalaureate degree or have earned 60 credits or more at the point of applying you do not need to submit this.

Instructions for All Certificate Program Applications

APPLICATION DEADLINES

Applications must be postmarked by April 1 to begin a program in the summer or fall and by November 1 to begin a program in the spring. Program faculty review applications in the month following the deadline and applicants will be notified by mail.

APPLICATION

Complete the application form and send it with the certificate application fee of \$35 to Massachusetts College of Art and Design, Office of Undergraduate Admissions, 621 Huntington Avenue, Boston, MA 02115, USA. You may also apply online or download an application at: applyweb.com/apply/massart/menu.html. The application fee may be paid via check or money order or with a credit card if you apply online. Please do not send cash.

TRANSCRIPTS

Include a copy of your official high school transcript or official GED test results for programs. Also include official transcripts from any post-secondary degrees or coursework, including courses taken through MassArt's Continuing Education program. Submit a list of any courses in which you are currently enrolled.

STATEMENT OF PURPOSE

In a two page statement, describe your experience and training in the program of your choice. Also describe your interest in this program and what you hope to achieve during your course of study.

RÉSUMÉ

Supplement your application with a résumé outlining your accomplishments and experience.

Individual Program Requirements

FASHION DESIGN CERTIFICATE PROGRAM

The Fashion Design Certificate program is designed for students who wish to advance their skills or careers in fashion design. Classes are offered on a rotating schedule that allows participants to complete the certificate in two years. Applicants must have earned a high school diploma and demonstrate a knowledge of and interest in fashion.

Collage

Present a collage of grouped two-dimensional images that illustrate your interest in and perspective on the fashion industry. Collage size should be no smaller than 8 1/2" x 11" and no larger than 14" x 17". Send a color copy or print of your work; do not send originals.

Letters of Recommendation

One or two recommendations from teachers or employers supporting your application are welcomed but optional.

FURNITURE DESIGN CERTIFICATE PROGRAM

The Furniture Design Certificate program is designed for students who have demonstrated basic woodworking skills and earned at minimum a high school diploma. The program consists of ten courses and two prerequisites (see below) taken at MassArt and North Bennet Street School.

Prerequisite Requirement

Before applying to the program, students must successfully complete two non-credit courses: Fundamentals of Fine Woodworking and

Fundamentals of Machine Woodworking, offered at North Bennet Street School. Information on these courses is available on the North Bennet Street School website at nbss.org.

GRAPHIC DESIGN CERTIFICATE PROGRAM

Applicants for the Graphic Design Certificate must have completed a minimum of 60 undergraduate credits in an accredited post-secondary institution. Coursework for the program is generally completed in three years; all courses are offered in the evening and/or on weekends.

Portfolio

Portfolios for graphic design certificate applicants are expected to demonstrate basic skills in visual language (drawing, color, composition, 2D and 3D design) and proficiency and interest in design. Students enrolled in design courses through Professional and Continuing Education at MassArt should include work done in class as part of their portfolios. For information on how to submit your portfolio please refer to the Portfolio Formats section on the following page.

APPLICANTS ARE ENCOURAGED TO SUBMIT MATERIALS AT THE SAME TIME IN A SINGLE PACKAGE, AS THIS GREATLY SPEEDS PROCESSING TIME. TO EXPEDITE THIS PROCESS PLEASE CONSIDER APPLYING ONLINE.

GRAPHIC DESIGN CERTIFICATE PROGRAM CONTINUED

Letters of Recommendation

One or two recommendations from teachers or employers supporting your application are welcomed but optional.

Prerequisite Requirement

Candidates are required to have working knowledge of a page layout program (QuarkXPress or Adobe InDesign), a pixel-based image program (Adobe Photoshop), and a vector-based image program (Adobe Illustrator), prior to starting the program.

INDUSTRIAL DESIGN CERTIFICATE PROGRAM

The industrial design certificate is a program of 51 credits for students who hold a prior baccalaureate degree but now wish to enter the industrial design profession. The program takes three years part-time; some of the courses can be taken through professional and continuing education at night, some will be scheduled in the daytime degree program.

Portfolio

Portfolios for design certificate applicants are expected to demonstrate basic skills in visual language (drawing, color, composition, 2D and 3D design) and proficiency and interest in design. Students enrolled in design courses through continuing education should include work done in class as part of their portfolios. For information on how to submit your portfolio please refer to the Portfolio Formats section below.

PORTFOLIO FORMATS FOR GRAPHIC AND INDUSTRIAL DESIGN

All graphic design and industrial design applicants must submit 15-20 pieces of work. Portfolios may be submitted in digital or time-based formats. See below for details. All CD-R and DVD discs must be clearly labeled with your full name. Do not send original work, or your only copy of reproduced material, as the college cannot be responsible for its safety.

Online

You are encouraged to submit your portfolio online by following the guidelines below:

- Go to MassArt.slideroom.com
- Click "sign up"
- Click "Start a new Submission"
- Click "Design Certificate"
- Follow the directions from this point forward

Applicants will incur a \$10 fee for using this service.

CD-R or DVD

You may choose to submit your portfolio on a CD-R or DVD by following the guidelines below:

- CD-R or DVD discs are acceptable
 - All still images should be saved in JPEG format and be placed in a single folder on the disc.
 - Please label JPEGs beginning with your family (last) name followed by a number corresponding to the image's details on the portfolio description list (see below). Single digit numbers should begin with a zero (e.g., Jones02). This will ensure your images stay in the intended order when reviewed.
 - Image dimensions and resolution: Each JPEG should be between 500 and 1200 pixels in any directions and 72 dpi. Each file must be 1MB or smaller.
 - Do Not submit portfolio images in a Power Point or Keynote presentation or as PDF files.
 - All digital files MUST be able to open cross-platform on Macintosh and PC compatible computers. Test your media before sending it in and please make sure that disc is not scratched.
- ### Time-Based
- Submission of creative work in film, video, animation, writing, theater, music, performance, or dance is encouraged.
- DVD discs are the required media for performance, film/video, or animation.
 - Titles of the pieces and your name must be included in the introduction of your work on the DVD. Limit time-based presentations to no longer than 15 minutes and no more than 3 pieces.
 - Time-based pieces should be saved as QuickTime movies.

FOR QUESTIONS ABOUT THE
DESIGN CERTIFICATE PROGRAMS
PLEASE CONTACT JONATHAN RAND
AT JONATHAN.RAND@MASSART.EDU
OR VIA PHONE AT (617) 879-7164.

Massachusetts College of Art and Design

Undergraduate and Certificate Application

For Faster Processing, Please consider Applying Online At: <https://www.applyweb.com/apply/massart/menu.html>

Applicant Information

LAST NAME/FAMILY NAME FIRST NAME/GIVEN NAME MIDDLE NAME OTHER NAME(S) (nickname, maiden name, previous name, abbreviation etc...)

SOCIAL SECURITY NUMBER (Required if you will be applying for financial aid.) DATE OF BIRTH (Month/day/year)

Mailing Address (Valid until - Month/Day/Year) ___/___/___

STREET ADDRESS

CITY STATE ZIP/POSTAL CODE COUNTRY

PHONE May we text you at this number? Yes No FAX

Permanent Address

STREET ADDRESS

CITY STATE ZIP/POSTAL CODE COUNTRY

PHONE May we text you at this number? Yes No FAX

E-MAIL ADDRESS (Please note that we will use this e-mail address for means of communication)

COUNTRY OF BIRTH COUNTRY OF CITIZENSHIP CURRENT VISA STATUS

- U.S. Citizen Permanent Resident/Alien Resident (Please attach a copy of your alien registration card)
- International Applicant desiring student visa International Applicant currently on Student Visa
- Other (please explain) _____

Is your primary language English? Yes No (if not, please specify primary language) _____

Major Concentration

Freshman applicants please choose up to three programs in which you are most likely to concentrate. Transfer Applicants must indicate one choice of major concentration.

History of Art

Art Education

- Art Teacher Education
- Community Education
- Community-Studio Education
- Museum Education
- Studio Education

Design

- Animation
- Architectural Design
- Fashion Design
- Graphic Design
- Illustration
- Industrial Design

Fine Arts 2D

- Painting
- Printmaking

Fine Arts 3D

- Ceramics
- Fibers
- Glass
- Jewelry/Metalsmithing
- Sculpture

Media

- Film/Video
- Photography
- Studio for Interrelated Media

WHAT PROGRAM LEVEL ARE YOU APPLYING FOR?

Bachelor of Fine Arts

- First-time Freshman
- Transfer Student
- Special Student
- Visiting Student
- Readmission Candidate

Professional Continuing Education/

Design Certificate Programs

- Fashion Design Certificate
- Furniture Design Certificate
- Graphic Design Certificate
- Industrial Design Certificate

DO YOU PLAN TO ATTEND: Full-time Part-time

WHAT SEMESTER AND YEAR DO YOU PLAN TO ENTER? September 20____ January 20____

ARE YOU APPLYING FOR EARLY ACTION? Yes No

(First-time Freshman and Transfer students who have completed less than 15 college credits ONLY.)

HAVE YOU APPLIED TO MASSACHUSETTS COLLEGE OF ART AND DESIGN BEFORE?: Yes/Year_____ No

HAVE YOU ATTENDED MASSACHUSETTS COLLEGE OF ART AND DESIGN BEFORE? Yes/Year_____ No

In which program?

- BFA Program/Year(s) _____
- Continuing Education Classes/Year(s) _____
- Design Certificate Program/Year(s) _____
- Summer Studios/Year(s) _____

DO YOU PLAN TO APPLY FOR CAMPUS HOUSING? Yes No

Financial Aid

Massachusetts College of Art and Design awards millions of dollars in federal, state and institutional financial aid each year to eligible students. **To apply for financial aid, students must complete the Free Application for Federal Student Aid (FAFSA), available on the Federal Financial Aid Web site at www.fafsa.ed.gov.** Financial Aid can be used to pay for tuition, fees, books, transportation, and other educational expenses. Many students miss out because they do not think they are eligible and do not complete the FAFSA.

We strongly encourage you to complete the FAFSA. Our Office of Student Financial Assistance has counselors who can assist you with your financial aid application; if you need help, contact the office by email at financialaid@massart.edu.

PLEASE SELECT THE OPTION BELOW REGARDING YOUR PLANS TO COMPLETE A FAFSA:

This information will have no impact on whether you are admitted to the college.

- I plan to apply for federal, state and institutional financial aid and am prepared to complete the FAFSA at www.fafsa.ed.gov.
- I plan to apply for federal, state and institutional financial aid but will need help to complete the FAFSA.
- I do not plan to apply for financial aid at this time.

Additional Information

GENDER:* Male Female

U.S. CITIZENS AND LEGAL PERMANENT RESIDENTS

Please answer **BOTH** questions below:

1. WHAT IS YOUR ETHNICITY?*

Hispanic or Latino(a) Not Hispanic or Latino(a)

2. WHAT ARE YOUR PRIMARY ETHNIC/RACIAL HERITAGES? Choose one or more:

- White Black or African American
- American Indian or Alaskan Native Asian
- Cape Verdean Native Hawaiian or other Pacific Islander

I wish to be considered for targeted awards, scholarships, recognition, and/or programs for students from diverse socio-economic, cultural or ethnic backgrounds, and authorize use of my personal information for this purpose.

***Gender and ethnicity information is optional and is used for reporting purposes.**

ARE YOU RELATED TO A MASSACHUSETTS COLLEGE OF ART AND DESIGN FACULTY/STAFF MEMBER? Yes/Name_____ No

ARE YOU RELATED TO A MASSACHUSETTS COLLEGE OF ART AND DESIGN FACULTY/STAFF ALUMNUS? Yes/Name_____ No

TO WHAT OTHER COLLEGES ARE YOU APPLYING?

Family Information

All applicants under the age of 21 are required to submit at least one family contact.

- Father
- Stepfather
- Mother
- Stepmother
- Guardian
- Spouse

NAME

PHONE

STREET ADDRESS

CITY	STATE	ZIP/POSTAL CODE	COUNTRY
------	-------	-----------------	---------

OCCUPATION	EMPLOYER
------------	----------

EDUCATION

- High School Diploma
- Some College
- College Degree
- Some Graduate or Professional school
- Graduate or Professional Degree

Family Information continued...

Father Stepfather Mother Stepmother Guardian Spouse

NAME

PHONE

STREET ADDRESS

CITY STATE ZIP/POSTAL CODE COUNTRY

OCCUPATION EMPLOYER

EDUCATION

High School Diploma Some College College Degree Some Graduate or Professional school Graduate or Professional Degree

Education Information (Official transcripts are required for all schools listed)

High School/Secondary School most recently attended:

NAME OF SCHOOL CEEB CODE

STREET ADDRESS

CITY STATE ZIP/POSTAL CODE COUNTRY

DATES ATTENDED DATE OF GRADUATION

NAME OF SCHOOL CEEB CODE

STREET ADDRESS

CITY STATE ZIP/POSTAL CODE COUNTRY

DATES ATTENDED DATE OF GRADUATION

HAVE YOU RECEIVED A G.E.D. (HIGH SCHOOL EQUIVALENCY DIPLOMA)?: Yes/When? _____

No

Colleges and Other Institutions of Higher Education

Please list in reverse chronological order (starting with the most recently attended) all colleges, universities, technical schools, and any other post-secondary programs at which you have earned college credits. Attach a separate list if necessary. Workshops and pre-college, non-credit programs may be listed on your résumé.

NAME OF SCHOOL CEEB CODE

STREET ADDRESS

CITY	STATE	ZIP/POSTAL CODE	COUNTRY
------	-------	-----------------	---------

DATES ATTENDED	CREDITS EARNED	CERTIFICATE OR DEGREE	MAJOR
----------------	----------------	-----------------------	-------

NAME OF SCHOOL CEEB CODE

STREET ADDRESS

CITY	STATE	ZIP/POSTAL CODE	COUNTRY
------	-------	-----------------	---------

DATES ATTENDED	CREDITS EARNED	CERTIFICATE OR DEGREE	MAJOR
----------------	----------------	-----------------------	-------

NAME OF SCHOOL CEEB CODE

STREET ADDRESS

CITY	STATE	ZIP/POSTAL CODE	COUNTRY
------	-------	-----------------	---------

DATES ATTENDED	CREDITS EARNED	CERTIFICATE OR DEGREE	MAJOR
----------------	----------------	-----------------------	-------

Undergraduate and Certificate Applicants – I am applying as:

- Massachusetts Resident (\$30 fee)
- Not a Massachusetts or New England Resident (\$65 fee)
- New England Resident (\$65 fee)
- Design Certificate (\$35 fee)

Residency status for tuition purposes is determined based on information submitted after an applicant is admitted to MassArt. For details of residency policies, visit MassArt.edu. I understand that information about applicants on this application will be kept confidential, and will only be released to higher education system personnel authorized by the Massachusetts Department of Higher Education, or to other authorized educational agencies and institutions for research purposes.

I certify that the information provided on this application is complete and accurate. I further certify that my credentials and other materials submitted to support my application are genuine and, in the case of portfolio pieces and writings, are my own creative work and not that of others. **Concealment of facts, untruthful statements, altered records, and/or plagiarized work will subject you to denial of admission or expulsion from the college.**

APPLICANT SIGNATURE

DATE

PARENT OR GUARDIAN (IF APPLICANT IS UNDER 18)

DATE